



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

City Hall: (386) 698-2525
Police: (386) 698-1211
Fire: (386) 698-1212
Gas Dept: (386) 698-1486
Water Dept: (386) 698-2525
FAX: (386) 698-3467

APPLICATION TO VACATE A STREET, ALLEY OR EASEMENT FEE \$450.00 + PLUS Public Advertising Fee (\$29.00)

1. Petitioner's Name: _____
Address: _____
Phone: _____
2. The property to be vacated is known as: _____

3. Area of Property: _____ Square Feet _____ Acres
4. The Property is Located on the (Circle One) N. S. W. E. side of _____
_____ between _____ and _____
5. Present use of the Property: _____

6. Proposed use of the Property: _____

7. State the reason for this request: _____

8. State the exact legal description of the Property to be vacated (attach additional sheet if needed) (Survey required)

PETITION TO VACATE A STREET, ALLEY OR EASEMENT

TO: HONORABLE CITY COMMISSION OF CRESCENT CITY
115 N. SUMMIT STREET
CRESCENT CITY, FL 32112

We, the undersigned, being owners of the properties, adjoining and abutting _____

(Name of Street, Alley or Easement)

Hereafter described, respectively request and Petition the City Commission of Crescent City, Florida, to renounce, Quit Claim and disclaim any right of the City of the public in and to the following described street, alley or easement (State the exact Legal Description, attach separate sheet if necessary):

In support of said request, We, the Petitioners, respectively show:

1. That _____
(Name of Street, Alley or Easement)
is not included within the unincorporated portion of Putnam County, and lies entirely within the Incorporated Limits of the City of Crescent City.

2. That _____
(Name of Street, Alley or Easement)
is not part of any Federal, State, County or City roadway.

3. That _____
(Name of Street, Alley or Easement)

has never been open for public use and is unimproved, and portions thereof have natural vegetation showing that it has not been used for street, alley or easement purposes, and is more or less impassable; or in the case of an improved street, alley or easement, that vacating of such will not interfere with any City owned utility lines located in said street, alley or easement.

4. That vacating of _____
(Name of Street, Alley or Easement)

will not deprive any person or persons owning property near or adjacent thereto of reasonable means of ingress and egress to any existing public roadways and will not deprive any person or persons owning property to the street, alley or easement suitable access to his/her property.

5. That the Petitioners are the property owners of _____ percent of all properties abutting _____
(Name of Street, Alley or Easement)

WHEREFORE, Petitioners pray that this Petition will be accepted and filed, and that a proper Resolution be prepared authorizing the publication of Notice of Hearing of said Petition at a meeting to be determined by the City Commission of Crescent City, Florida, and after Hearing, that the

(Name of Street, Alley or Easement)

be vacated with or without Conditions as determined by the Crescent City Commission.

Respectfully submitted, this _____ day of _____ 200__.

_____	_____
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ABUTTING PROPERTY OWNER'S AFFIDAVIT

STATE OF FLORIDA)
COUNTY OF PUTNAM) SS
CITY OF CRESCENT CITY)

Before me, the undersigned authority personally appeared _____, who being by me first duly sworn on Oath, deposes and Says:

(1) That he is the Fee-Simple owner of the following described property to-wit (give legal description; (attach if insufficient space) (Survey Required) _____

(2) That he has no objection to the vacation of (give description of the area to be vacated): _____

Affiant (Owner's Signature)

Sworn to and subscribed before me
this ____ day of _____ 200_

Notary Public, State of Florida at Large

My Commission Expires: _____

SUBMITTALREQUIREMENTS

Twelve (12) copies of the following materials must be provided a minimum of 30 days prior to hearing date

1. Application
2. "Petition To Vacate", signed by at least two-thirds (2/3) of abutting property owners.
3. "Abutting Property Owner's Affidavits" (At least two-thirds (2/3) of the abutting property owners shall each sign an affidavit in order to be considered.
4. Vicinity Map, showing the location of the area to be Vacated in relation to the surrounding street system.
5. Legal Survey (12 copies), prepared by a Surveyor registered in the State of Florida, showing an accurate Legal Description of the area to be Vacated.
6. Filing Fee

List the owner's names and mailing addresses for all property lying within one square block surrounding the property legally described on page two of this application,

Name	Name
Address	Address
City State Zip	City State Zip
Name	Name
Address	Address
City State Zip	City State Zip
Name	Name
Address	Address
City State Zip	City State Zip
Name	Name
Address	Address
City State Zip	City State Zip
Name	Name
Address	Address
City State Zip	City State Zip