



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

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MINUTES

City Commission Regular Meeting

August 11, 2016 - 7:00 p.m.

Present. Mayor Joe Santa; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West; Jay Asbury, Esq., City Attorney; and Patrick Kennedy, City Manager.

The regular meeting of the City Commission was held August 11, 2016 at City Hall. A quorum being present, the meeting was called to order at 7:00 p.m. by Mayor Joe Santa.

Approval of Minutes. Motion by Commissioner West, second by Commissioner Scholl, to approve the Minutes of the City Commission Meeting of July 14, 2016. Roll call vote – all ayes.

At this time the Commission recognized Crescent City employee Debbi Peacock on her 10 years of service. Sergeant Bob Chayer was recognized for his 10 years of service on the Crescent City Police Department. Commemorative certificates were presented by Mayor Santa and City Manager Patrick Kennedy.

Chanell Guillaume, Florida Park Service Specialist, presented a \$50,000 FRDAP Grant check from the Department of Environmental Protection, Division of Recreation and Parks for the Harry Banks Community Park, Phase 1.

OLD BUSINESS

Approval of Eva Lyon Park Bid Documents. Patrick Kennedy presented a Plan Set drawn up by Mittauer & Associates for the improvements at Eva Lyon Park. The power will be moved underground to the back, middle of the park; resurfacing the shuffle board courts with an attempt to preserve the two older courts inlay design; tennis courts will be enlarged and rebuilt as asphalt courts; pickleball striping will be added as well as basketball goal and court soccer. A rebound board would be installed at both ends of the west tennis court for soccer and tennis players. Patrick Kennedy said that a basketball backboard and hoop that is in storage might be able to be reused.

Michael Frank, 83 Lake Shore Drive asked if the new 10 foot fence around the courts need to be at that height all the way around and will it be green vinyl coated.

Brett Peterson, 315 Chestnut Street said the court currently being used for soccer has a goal at each end.

Patrick Kennedy responded that racket sports do need at least a 10 foot fence and the fence color is not specified but could be in the actual bid. Also, the plans do have a goal at each end.

Future projects will include a playground suitable for 2 to 12 year olds with a playset and swings set in a bay with wood mulch. The Gazebo will also be addressed separately, along with new bleacher seating and a stage.

Patrick Kennedy said he would prefer to put the project out to bid now in an effort to have it completed by Catfish Festival.

Motion by Commissioner Banks, second by Commissioner Hardy, to approve the pursuit of bids for the electric and courts as presented. Roll call vote – all ayes.

Citizens Advisory Task Force. The Task Force members selected at the July 14, 2016 Commission Meeting are: Agnes Barnes, Lawrence Coleman, Veronica Glover, Joe Ledbetter and Brett Peterson. Joyce Simmons will serve as an alternate.

Motion by Commissioner West, second by Commissioner Scholl, to accept and approve the Citizens Advisory Task Force members as presented. Roll call vote – all ayes.

NEW BUSINESS

Discussion of Garbage Toter Systems for Curbside Solid Waste Collection. As requested by Commissioner Marcus Hardy, Patrick Kennedy initiated discussion on changing current garbage collection to a toter system for service. The Waste Pro cost per customer per month would be the same as the current charge of \$12.33 but would only be picked up 1 time per week. All residential customers would use a provided garbage can with wheels and a hinged lid. The toters will be uniform in size and style, will be larger capacity and will deter animal damages. Daniel Carle from Waste Pro was available to answer questions about the toter system. All were in agreement to revisit the discussion after additional public input could be gathered by a utility bill survey.

Resolution 16-05 FDOT Traffic Signal Maintenance Agreement. A resolution of the Commission of the City of Crescent City authorizing a revised local agreement for traffic signal maintenance and compensation with the Florida Department of Transportation; and authorizing execution of said agreement by the City Manager. Patrick Kennedy explained that this is an annual renewal with a slight increase this year.

Motion by Commissioner West, second by Commissioner Banks, to accept and approve Resolution 16-05 as recommended by staff. Roll call vote – all ayes.

Resolution 16-06 Participation in the Putnam County Fire Service MSTU for FY2017. A resolution of the Commission of the City of Crescent City providing for a 1 year renewal of the City's consent to the inclusion of the incorporated area of the City of Crescent City in the boundaries of the Putnam County Fire Service Municipal Service Taxing Unit. The facility is progressing in Satsuma where they will eventually house a 7/24 operation. Interlachen rejected participation last year and is now facing budget reductions for fire services. Staff is recommending we participate for the fiscal year 2017 as presented in this resolution. This would be a one year commitment that would be revisited next year.

Motion by Commissioner Scholl, second by Commissioner Banks, to accept and approve Resolution 16-06 as recommended by staff. Roll call vote – all ayes.

General Discussion of Draft Budget for FY2017. A Budget Workshop was held on August 9, 2016. The floor was open for general questions.

Commissioner West asked for an explanation of page 5, line 139, Vehicle Repair & Maintenance. Patrick Kennedy explained that FY2014-2015 showed a budgeted amount of \$1,500 but FY2015-2016 and FY2016-2017 showed zero because the city manager no longer has a City vehicle.

Commissioner West asked for an explanation of page 9, line 233, Postage & Freight. Patrick Kennedy explained that FY2014-2015 showed a budgeted amount of \$200 but FY2015-2016 and FY2016-2017 showed \$1,716 to better reflect the amount needed instead.

Commissioner West asked for an explanation of page 14, line 381, Other Professional Services and line 384, Utility Services. Patrick Kennedy explained that FY2014-2015 showed a budgeted amount of \$45,000 for Other Professional Services due to contracting out park maintenance and a part time recreation director. The Commission later determined a part time code enforcement officer was the priority and the FY2015-2016 budgeted \$33,000 for contracted services only while the money for the codes officer was budgeted in the police department. FY2016-2017 has a zero budget due elimination of the contracted landscape work and adding back a public works position. Utility Services on line 384 have increased this year due to irrigation needs.

Schedule Budget Hearings for FY2017 Budget. The first Budget Hearing will be held on Thursday, September 8th, 7:00 p.m., at City Hall. The second and final Budget Hearing will be held on Thursday, September 15th, 5:15 p.m., at City Hall.

Monthly Code Enforcement Report. Michael Frank reported that there currently are 27 active cases and 41 liens. In July 8 cases were opened, 13 cases closed, 7 courtesy notices issued, 8 notices of Violation/Hearing sent out and one pending abatement.

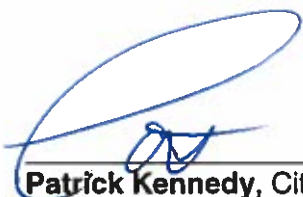
VISITOR AND CITIZEN COMMUNICATION.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 9:00 p.m.

APPROVED this 8th day of September, 2016.



Joseph A. Santa, Mayor



Patrick Kennedy, City Manager