



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

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MINUTES

City Commission Regular Meeting

August 10, 2017 - 6:00 p.m.

Present. Mayor Brett Peterson; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West; Patrick Kennedy, City Manager and Jay Asbury, City Attorney.

The regular meeting of the City Commission was held August 10, 2017 at City Hall. A quorum being present, the meeting was called to order at 6:00 p.m. by Mayor Brett Peterson.

Approval of Minutes. Motion by Commissioner West, second by Commissioner Scholl, to approve the Minutes of the City Commission Meeting of July 13, 2017. Roll call vote - all ayes.

OLD BUSINESS

Florida Boating Improvement Program (FBIP) Grant for Margary Neal Nelson Sunrise Park. Patrick Kennedy reported that this Grant was applied for 3 years ago and has now been approved. Projects include a 170 foot fishing boat mooring pier, shoreline clean up and reinforcement and lighting. The total reimbursement Grant is \$375,000 with work beginning this fall. The original engineers estimate is now 3 years old and a budget adjustment may be needed.

Walnut Street Design and Status Report. A \$435,000 Grant was received from DOT to pave Walnut Street from 308 to Grove Avenue. The design is approximately 50% completed and the engineers have suggested speed bumps be incorporated as a test case for other areas.

Police Chief's Report. Chief Angelo Damiano reported there were 17 investigations in July for a total year-to-date of 112 with a closeout rate of 88%, 4 arrests and 9 traffic stops with citations.

The selection process for two candidates has been completed. Ashley Rail and Timothy Frauenhofer were introduced as our new officers-in-training.

Resolution 17-09 Renewing Participation in the Putnam County Fire Service MSTU for FY2018. Patrick Kennedy reviewed our Ordinance requirement to annually review the services and costs for the MSTU. Staff recommends a one year renewal with additional review and evaluation next year.

Motion by Commissioner Scholl, second by Commissioner West, to accept and approve Resolution 17-09. Roll call vote - all ayes.

Schedule Budget Hearings for FY2018 Budget. The First Hearing for the Budget will be at the scheduled Commission meeting on September 14, 2017 at 6:00 p.m. The Second and Final Hearing to adopt the budget will be Monday, September 25, 2017.

A second Budget Workshop will be held on Monday, August 21, 2017 at 6:00 p.m.

Ordinance 17-07 (First Reading). AN ORDINANCE BY THE CITY COMMISSION OF CRESCENT CITY AMENDING THE CITY OF CRESCENT CITY CODE OF ORDINANCES TO REPEAL ORDINANCE 11-02 CODIFIED IN CHAPTER 8 OF THE CODE ORDINANCES; TO ADOPT A NEW CHAPTER 8 - FLOOD PREVENTION AND PROTECTION FOR THE CODE OF ORDINANCES THAT ADOPT FLOOD HAZARD MAPS, DESIGNATE A FLOODPLAIN ADMINISTRATOR, ADOPT PROCEDURES AND CRITERIA FOR

DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR OTHER PURPOSES; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE.

Patrick Kennedy reported that FEMA and the Florida Division of Emergency Management have requested that everyone use their ordinance template. The Planning & Zoning Commission has reviewed Ordinance 17-07 and recommends approval.

Motion by Commissioner Banks, second by Commissioner West, to accept and approve the First Reading of Ordinance 17-07. Roll call vote - all ayes.

Ordinance 17- 08 (First Reading). AN ORDINANCE OF THE CITY OF CRESCENT CITY, PUTNAM COUNTY, STATE OF FLORIDA, REVISING ARTICLE 3 AND ARTICLE 8 OF THE LAND DEVELOPMENT CODE CONCERNING ZONING REGULATIONS; PROVIDING FOR ACCESSORY DWELLING UNITS IN R-1 AND R-1A ZONING DISTRICTS BY CONDITIONAL USE PERMIT SUBJECT TO CERTAIN MINIMUM STANDARDS; PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

Patrick Kennedy explained that the subject of secondary dwellings began a year ago with the Aging in Place initiative. The Planning & Zoning Commission has had several meetings reviewing and drafting minimum conditions. As written, accessory apartments would be allowed in SR-1 and SR-1A only by a conditional use permit.

Jay Asbury expressed concern regarding the potential of too many people in a small space.

Barbara Fisher, 229 S. Prospect spoke about the Planning & Zoning Commission requiring a Conditional Use permit for any Accessory Dwelling Unit prior to a building permit being issued.

Lisa DeVitto, 108 S. Main Street has concerns about the proximity of accessory dwelling properties to each other and increasing pavement areas in residential zones.

Diane Sykes, 304 Chestnut Street suggested the main dwelling be required to be owner occupied.

Patrick Kennedy suggested a review of the number of 10,000 square foot (1/4 acre) lots currently in Crescent City to determine any potential increase in population density.

The Second Reading of Ordinance 17-07 will be on September 14, 2017.

Ordinance 17- 09 (First Reading). AN ORDINANCE OF THE CITY OF CRESCENT CITY, PUTNAM COUNTY, STATE OF FLORIDA, REVISING THE POLICE PENSION PLAN ESTABLISHED UNDER CHAPTER 185 OF THE FLORIDA STATUTES TO INCREASE THE MULTIPLIER FROM 2% TO 3% AND INCREASE THE REQUIRED CONTRIBUTION FROM PARTICIPATING OFFICERS FROM 5% TO 6%; CHANING THE VESTING PERIOD FROM 10 YEARS TO 8 YEARS; PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

Patrick Kennedy explained that this Ordinance codifies the changes that were approved in July 2017. The increase in officer's contribution must be approved by a majority of the police officers and has been confirmed by Chief Damiano.

Motion by Commissioner Banks, second by Commissioner Hardy, to accept and approve the First Reading of Ordinance 17-09. Roll call vote - all ayes.

Code Enforcement Report. Pamela Taylor presented a request for fine reduction from \$65,205.65 to \$1,555.65 for the property at 714 Bay Street. An inspection was conducted on July 6, 2017 and the property was found to be in compliance. The Code Enforcement Board recommends reduction of the fine/lien to \$1,555.65 which includes administrative fees of \$55.65

Phil Bailey confirmed that he has a contract with the current owner to maintain the property.

Motion by Commissioner Scholl, second by Commissioner West, to approve a fine reduction to \$1,555.65 with the provision that payment be made within 30 days. Motion passed - all eyes

Commissioner Banks inquired on the status of 1101 Grove Avenue. Pam Taylor stated that the property owner did not respond to a First Notice of Violation and a Second Notice will be sent. If no response, the case will be submitted to the Code Enforcement Board.

Crescent City's Woman's Club. Paula Nichols and Barbara Herceg reported the Club has been serving approximately 75 – 100 seniors lunch every Tuesday. They are hoping to secure funding for new tables to accommodate the increasing attendance

Motion by Commissioner West, second by Commissioner Scholl, to approve a \$400 donation toward the purchase of new tables. Motion passed - all eyes.

Proposed Trap & Release Program for Feral Cats in Crescent City. Angie DePoter, representing SPAN, gave a presentation on the importance of trapping, sterilizing and releasing feral cats in an effort to limit uncontrolled breeding. SPAN is seeking funding for the purchase of additional traps.

Motion by Commissioner West, second by Commissioner Scholl, to approve a \$200 donation toward the purchase of additional traps. Motion passed - all eyes.

Joey Froelich, 206 Magnolia Avenue, spoke about the house fire on N. Park Street on August 8th. He asked for an explanation on why the Crescent City Fire Department was not on location even though Satsuma and Georgetown-Fruitland were there.

Fire Chief Jason Highfill responded that he, too, was disappointed and saddened by the loss of a home and pet. The first call was at 6:08 a.m. The first responders were from Satsuma and the fire was already 95% involved.

The Crescent City Fire Department currently has 8 firefighters; 1 full-time, 1 part-time and 6 volunteers. On the morning of August 8th, Chief Highfill was on duty in Daytona, 6 volunteers were at their jobs, 1 was out with an injury and 1 was out of the area.


The volunteer system is in decline due to cost and schooling commitment. Volunteers are required to complete 370 hours of schooling and follow up with monthly training. 10 applications were received last year with only 1 able to pass the background check.

Chief Highfill has supported the MSTU because of short-handed possibilities. MSTU always has paid, full-time personnel available to provide coverage.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 8:05 p.m.

APPROVED this 14th day of September, 2017.


Brett W. Peterson, Mayor


Patrick Kennedy, City Manager