



# City of Crescent City

3 NORTH SUMMIT STREET  
CRESCENT CITY, FLORIDA 32112-2599

City Hall: (386) 698-2525  
Police: (386) 698-1211  
Fire: (386) 698-1212  
Gas Dept: (386) 698-1486  
Water Dept: (386) 698-2525  
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## MINUTES

### City Commission Regular Meeting

June 8, 2017 - 6:00 p.m.

**Present.** Mayor Brett Peterson; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West; Patrick Kennedy, City Manager and Jay Asbury, City Attorney.

The regular meeting of the City Commission was held June 8, 2017 at City Hall. A quorum being present, the meeting was called to order at 6:00 p.m. by Mayor Brett Peterson.

Chief of Police Angelo Damiano presented a Certificate of Appreciation to Jar'mez Zion Hardy for his assistance to first responders on May 18<sup>th</sup> at Miller Middle School.

**Approval of Minutes.** Motion by Commissioner Banks, second by Commissioner Scholl, to approve the Minutes of the City Commission Meeting of May 11, 2017. Motion passed - all ayes.

### OLD BUSINESS

**"Goal Setting Workshop Final Report" – Brian Teeple.** Mr. Teeple reviewed the Crescent City Visioning and Goal Setting process and presented the final report to the City Commission.

Motion by Commissioner West, second by Commissioner Banks, to accept the Goal Setting Workshop Final Report. Motion passed - all ayes.

**Ordinance 17-06 (Second Reading) AN ORDINANCE OF THE CITY OF CRESCENT CITY, FLORIDA APPROVING RENEWAL OF A LEASE WITH THE WOMAN'S CLUB OF CRESCENT CITY FOR THE PROPERTY DESCRIBED AS 602 N. SUMMIT STREET, CRESCENT CITY, FLORIDA, ALSO KNOWN AS "THE LITTLE BLUE HOUSE" AND PROVIDING FOR AN EFFECTIVE DATE.**

After the Ordinance was read into the record and a brief discussion of its purpose, a motion was made by Commissioner Banks, second by Commissioner West, to accept the second reading and adopt Ordinance 17-06 as presented. Motion passed - all ayes.

**Ordinance 17-05 (Second Reading) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CRESCENT CITY AUTHORIZING A REVOLVING LINE OF CREDIT WITH FLORIDA GAS UTILITY IN A PRINCIPAL AMOUNT NOT TO BE OUTSTANDING THEREUNDER AT ANY ONE TIME TO EXCEED \$1,000,000.00 TO FINANCE WORKING CAPITAL REQUIREMENTS RELATED TO THE RELOCATION OF A GAS TRANSMISSION LINE UNDER AN AGREEMENT WITH FDOT AND TO PAY THE COSTS OF SUCH LINE OF CREDIT; APPROVING THE FORM OF A COMMERCIAL NOTE AND LOAN AGREEMENT AND RELATED LOAN DOCUMENTS; AUTHORIZING THE PLEDGE OF FDOT PAYMENTS AND THE FULL FAITH AND CREDIT OF THE CITY TO THE PAYMENT OF ADVANCES (INCLUDING INTEREST AND COSTS) THEREUNDER; DELEGATING TO THE MAYOR, VICE MAYOR OR CITY MANAGER THE AUTHORITY TO EXECUTE AND DELIVER THE COMMERCIAL NOTE AND LOAN AGREEMENT, THE PAYMENT DIRECTION LETTER AND ALL OTHER AGREEMENTS RELATED**

**THERETO; PROVIDING OTHER DETAILS WITH RESPECT THERETO; AND PROVIDING AN EFFECTIVE DATE.**

After the Ordinance was read into the record and a brief discussion of its purpose, a motion was made by Commissioner Hardy, second by Commissioner West, to accept the second reading and adopt Ordinance 17-05 as presented. Motion passed - all ayes.

Diane Sykes, 304 Chestnut Street asked why the City isn't self-financing this project.

Patrick Kennedy responded that the City does not have sufficient funds in its reserve to commit to a \$1.5 Million project and stated that the financing costs for the line of credit were reimbursed by FDOT under the first phase and expected to be reimbursed under this second phase.

City Hall Roof Revised Bid. Patrick Kennedy reported that two bids were received after a re-bid. After review, staff recommends authorization to move forward with J. Register Company, Inc. and the TPO roof system for \$137,000 as they submitted the lowest responsible bid, subject to verification of submitted references.

Commissioner West would prefer to use a local contractor only if they were experienced with this type of roof. Mayor Peterson confirmed that Better Place Plan funds will be used for payment.

Motion by Commissioner Scholl, second by Commissioner West, to retain J. Register Company, Inc. for the City Hall re-roof, subject to verification of references. Motion passed - all ayes.

**NEW BUSINESS**

League of Cities Annual Conference Voting Delegate selection. The League of Cities has requested a voting delegate be designated who will assist in decision making for the League at the upcoming annual conference.

Motion by Commissioner Scholl, second by Commissioner West, to designate Vice-Mayor Harry Banks as our voting delegate. Motion passed - all ayes.

2018 Budget Workshop. Motion by Commissioner West, second by Commissioner Hardy, to schedule a budget workshop for Thursday, July 13, 2017 at 5:00 p.m. prior to the Commission meeting. Motion passed - all ayes.

Proposed Dog Park. Diane Sykes, 304 Chestnut Street presented additional dog park information as requested last month. A site at Fletcher Park was staked out and visited by Mayor Peterson. On-going maintenance and related costs were addressed as well as safety issues. Input was shared from conversations with two park managers with dog parks in their communities. A general discussion ensued. Patrick Kennedy advised that it sounded like a larger area than proposed would be required, and not be exclusive to dog owners. He agreed to walk the park with Ms. Sykes to see if something could be arranged along this line of thought. All agreed to table further discussion until next month.

Harry Banks Community Park Improvements. Patrick Kennedy presented the bid tabulation for the HBCP playground improvements. He indicated that he wanted the Commission to be aware that the budget to address all of the elements would exceed the total grant award of \$50,000. There was a potential to reach costs exceeding \$80,000 and Better Place Plan money would be needed to complete all elements.

Recommendation of Award for Playground Improvements at Harry Banks Community Park. Patrick Kennedy presented the bid tabulation for the playground equipment, including additive alternates, they ranged from \$44,076 to \$68,080 and included a variety of equipment and designs. Patrick Kennedy

suggested a workshop be held at the park to review all the options presented and discuss the elements and cost factors prior to a decision on the submitted bids.

A workshop is scheduled for Tuesday, June 13, 2017, 9:00 a.m., at Harry Banks Community Park.

**Street Sign Replacement Plan.** Patrick Kennedy reported that street signs in the City are being replaced in phases. The first phase would cost just over \$4,000 and include sign replacement on N. Summit Street as well as intersections along Main Street and Prospect Street from Read Ave to Edgewood.

**Fletcher Park.** Mayor Peterson presented the condition of Fletcher Park picnic benches, gazebo, exercise stations and dock for discussion. Wood elements are warped or missing and the metal exercise stations are rusted through. Patrick Kennedy suggested the removal of the metal exercise stations and the use of marine treated wood for the dock. He agreed to put these items on the list of things to accomplish and bring cost estimates before pressing forward with them.

**Police Pension – Mayor Peterson.** Patrick Kennedy reported that they received a response from Division of Retirement the same week as the Commission meeting. They will review the scenarios and a proposal should be available for the next Commission meeting.

**Police Chief's Report.** Chief Angelo Damiano reported 43 volunteers were on hand to help make a successful Cops, Kids and Kayaks event on May 20<sup>th</sup>. The hope is to transition this from an annual event to a regular program.

The CCPD is providing a safe and convenient disposal for prescription drugs by conducting the "June Prescription Pill Take Back Month". Unused medications can be dropped off at the Department Monday thru Friday, 9 a.m. to 5 p.m. where they will be transferred to the lab for destruction.

There were 9 investigations, a felony warrant arrest and 14 traffic stops this month.

Seven Interviews for 2 officer positions will be conducted on June 12, 13 & 14.

**Code Enforcement Report.** Christopher DeGuzman, on behalf of Seniah, LLC, has requested a fine reduction from \$27,605.65 to \$100.00 for the property at 406 Oak Street.

Mr. Guzman stated that the violation began in 2014 but he was not notified until December 2015 due to mail being sent to an incorrect address. He further stated that once he was aware of the violation he brought the property into compliance but was not aware of the fees and fines levied.

Motion by Commissioner Scholl, second by Commissioner Banks, to approve a fine reduction to \$250.  
Motion passed - all ayes

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 8:35 p.m.

**APPROVED** this 13th day of July, 2017.



Brett W. Peterson, Mayor



Patrick Kennedy, City Manager