



# City of Crescent City

3 NORTH SUMMIT STREET  
CRESCENT CITY, FLORIDA 32112-2599

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## MINUTES

### City Commission Regular Meeting

May 12, 2016 - 7:00 p.m.

**Present.** Mayor Joe Santa; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West; Jay Asbury, Esq., City Attorney; and Patrick Kennedy, City Manager.

The regular meeting of the City Commission was held May 12, 2016 at City Hall. A quorum being present, the meeting was called to order at 7:00 p.m. by Mayor Santa.

**Students of the Month.** Miller Middle School selected Jonathan Diosdado as the March Student of the Month and Esmeralda Bueno was the April Student of the Month. Hunter McGuire was the May Student of the Month from Middleton Burney Elementary School.

**Approval of Minutes.** Motion by Commissioner West, second by Commissioner Banks, to approve the Minutes of the City Commission Meeting of April 14, 2016. Roll call vote – all ayes.

### OLD BUSINESS

**Eva Lyon Park – County Parks and Recreation Committee Recommendation.** Patrick Kennedy reported that we received official approval to begin work under the FRDAP \$50,000 Grant. Also, the Rotary Club has indicated that they would like to make a \$10,000 donation toward parking upgrades and the gazebo stage. The list of items that need improvement total approximately \$158,600. Better Place Plan funds could be used to complete the project in one phase rather than over the course of several years as monies become available.

Motion by Commissioner Banks, second by Commissioner West, to approve the improvements at Eva Lyon Park in one phase using the FRDAP Grant, Rotary Club donation and Better Place Plan funds for the balance. Roll call vote – all ayes.

### NEW BUSINESS

**Ordinance 16-01.** (First Reading) An Ordinance of the City Commissioners for the City of Crescent City, Florida, Amending the Schedule Fees to be charged by the City of Crescent City for review of Rezoning, Conditional Use Permits, Variances, Comprehensive Plan Amendments, Planned Unit Developments, Development Permits, Developments of Regional Impact, Impact Fees, Temporary Use Permits, Appeals, Business Tax Receipts, Finger Printing and other miscellaneous items; Providing for Repeal of prior Fee Ordinances and resolutions in conflict, severability and an effective date.

Patrick Kennedy explained that this will consolidate the fees the City charges into one ordinance for easy reference. The revised fee schedule will support our citizens and businesses with several fee reductions.

The Planning and Zoning Committee has reviewed these changes and recommends the adoption of Ordinance 16-01.

Brett Peterson, 315 Chestnut pointed out that the Planning and Zoning recommendation included an appeal fee refund in the event an appeal would be granted.

The Second Reading of Ordinance 16-01 will be at the Commission Meeting on June 9, 2016.

**Resolution 16-02.** A resolution of the Commission of the City of Crescent City authorizing amendment to the City Employee Money Purchase Pension plan and Trust to be effective April 29, 2016.

Patrick Kennedy explained that this is the same pension plan that was approved in 2010 with the incorporation of required IRS technical changes.

Motion by Commissioner Scholl, second by Commissioner West, to approve and accept Resolution 16-02 as presented. Roll call vote – all ayes.

**Resolution 16-03.** A resolution of the Commission of the City of Crescent City authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its police cars facility to serve an area lawfully within its jurisdiction to serve.

Patrick Kennedy clarified that this is actually a 75% grant. The two vehicles will cost \$65,000 with \$48,750 from this USDA Grant and the remaining \$16,250 from the City. This document is required by the USDA in order to finalize the paperwork.

Motion by Commissioner West, second by Commissioner Banks, to approve and accept Resolution 16-03 as presented. Roll call vote – all ayes.

**League of Cities Annual Conference Advertising.** *Quality Cities* is an annual special edition magazine distributed to all attendees at the conference. Crescent City has advertised with a half page ad the last two years. Commissioner Scholl suggested updating the ad this year with a greater emphasis on the lakes.

Motion by Commissioner Banks, second by Commissioner West, to approve an updated half-page ad for \$400. Roll call vote – all ayes.

**Utility Collection Account Write-Offs.** Utility Billing Director Jocelyn Berry submitted a Status of Collection Accounts report for 2009 – 2010 totaling \$19,247.48. Patrick Kennedy added that the City auditor suggested not retaining uncollectable debts on the books for longer than 3 years. Also, the new billing and receipts system is an improvement and is reducing the current total of collection accounts.

Brett Peterson, 315 Chestnut asked if there would be any value if these accounts were sold to collection. Patrick Kennedy responded that they are already with a collection agency and even if the debts are written off, payments can still be collected if an opportunity arose.

Motion by Commissioner Hardy, second by Commissioner Banks, to approve and accept the Utility Collection Write-Offs as presented. Roll call vote – all ayes.

**Proclamation 16-05 National Safe Boating Week.** Mayor Santa presented Proclamation 16-05 making May 21 through May 27, 2016 National Safe Boating Week and the start of the year-round effort to promote safe boating.

Motion by Commissioner West, second by Commissioner Scholl, to approve and accept Proclamation 16-05. Roll call vote – all ayes.

**Comcast Channel 19.** Commissioner Hardy spoke of restarting the Comcast Channel 19 TV Station in time for fall classes at the high school. The equipment currently in the Comcast shed could be moved to the Science Building. According to Comcast, a new encoder would need to be purchased to update the equipment and make it compatible with current technology. The \$4,000 to \$6,000 one-time cost might be eligible for a cost sharing program between the school and the City. Commissioner Hardy will continue his research and report back next month.

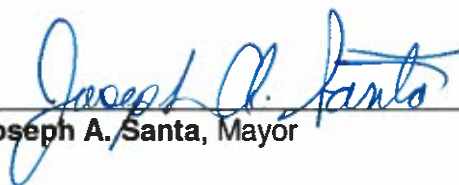
**VISITOR AND CITIZEN COMMUNICATION.**


Gerald Watson, 404 Lake Street observed that since the CRA has voted to demolish the Miller Building, the Boyz II Men, who currently utilize the space, will need to suspend their programs and plan for the future at a different location. Patrick Kennedy offered to work with Boyz II Men on the timing of the demolition.

Michael Frank, 83 Lake Shore Drive suggested that the Boyz II Men utilize the old "clinic building" by Sunrise Park.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 8:35 p.m.

**APPROVED** this 9th day of June, 2016.

  
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Joseph A. Santa, Mayor

  
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Patrick Kennedy, City Manager