



# City of Crescent City

3 NORTH SUMMIT STREET  
CRESCENT CITY, FLORIDA 32112-2599

City Hall: (386) 698-2525  
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Gas Dept: (386) 698-1486  
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## MINUTES

### City Commission Regular Meeting

May 11, 2017 - 6:00 p.m.

**Present.** Mayor Brett Peterson; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West; Patrick Kennedy, City Manager and Jay Asbury, City Attorney.

The regular meeting of the City Commission was held May 11, 2017 at City Hall. A quorum being present, the meeting was called to order at 6:00 p.m. by Mayor Brett Peterson.

**Student of the Month.** Danaisha Cooper was selected as the February Student of the Month from Miller Middle School.

**Approval of Minutes.** Motion by Commissioner West, second by Commissioner Hardy, to approve the Minutes of the City Commission Special Meeting of March 30, 2017 and the City Commission Meeting of April 13, 2017. Motion passed - all ayes.

### OLD BUSINESS

**Ordinance 17- 06 (First Reading)** AN ORDINANCE OF THE CITY OF CRESCENT CITY, FLORIDA APPROVING RENEWAL OF A LEASE WITH THE WOMAN'S CLUB OF CRESCENT CITY FOR THE PROPERTY DESCRIBED AS 602 N. SUMMIT STREET, CRESCENT CITY, FLORIDA, ALSO KNOWN AS "THE LITTLE BLUE HOUSE" AND PROVIDING FOR AN EFFECTIVE DATE. Patrick Kennedy explained that this is a renewal of a longstanding agreement with the Woman's Club to allow the Little Blue House to be covered under the City's property and liability insurance. Any lease is required by charter to be approved by ordinance.

Motion by Commissioner Hardy, second by Commissioner West, to approve the first reading of Ordinance 17-06 as presented. Motion passed - all ayes.

**City Hall Roof Revised Bid.** Patrick Kennedy reported that after conversations with the roofing contractor and architect to reduce the cost for a new roof, a single ply thermoplastic system was suggested. A revised price of \$144,810 was submitted but there are some concerns on the durability. A roofing representative for another system using a single layer of PVC known as Duro-Last contacted City Hall with information. A local contractor is certified using this and would like to quote the project.

Motion by Commissioner Hardy, second by Commissioner Scholl, to re-advertise the roofing job and require references. Motion passed - all ayes.

### NEW BUSINESS

**Recommendation of Award SJRWMD Cost Share Grant - Crescent Lake Outfall Improvements.** Patrick Kennedy reported that the low base bid received was submitted by Built-Rite Construction in the

amount of \$496,000. Additional engineering costs will be \$92,200 for a total project cost of \$588,200. The grant award from St. Johns River Water Management District is \$500,000 and the City match was \$50,000 creating an over budget amount of \$38,200. After additional review, Mr. Kennedy suggested utilizing City staff to oversee the project, removing the need for a project representative and reducing the over budget amount to \$18,500.

Motion by Commissioner Scholl, second by Commissioner Hardy, to award the project to Built-Rite Construction, remove the project representative from the original engineering cost, and approve the additional expense of \$18,500 to be paid from the Better Place Plan fund. Roll call vote - all ayes.

**Ordinance 17-05 (First Reading)** AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CRESCENT CITY AUTHORIZING A REVOLVING LINE OF CREDIT WITH FLORIDA GAS UTILITY IN A PRINCIPAL AMOUNT NOT TO BE OUTSTANDING THEREUNDER AT ANY ONE TIME TO EXCEED \$1,000,000.00 TO FINANCE WORKING CAPITAL REQUIREMENTS RELATED TO THE RELOCATION OF A GAS TRANSMISSION LINE UNDER AN AGREEMENT WITH FDOT AND TO PAY THE COSTS OF SUCH LINE OF CREDIT; APPROVING THE FORM OF A COMMERCIAL NOTE AND LOAN AGREEMENT AND RELATED LOAN DOCUMENTS; AUTHORIZING THE PLEDGE OF FDOT PAYMENTS AND THE FULL FAITH AND CREDIT OF THE CITY TO THE PAYMENT OF ADVANCES (INCLUDING INTEREST AND COSTS) THEREUNDER; DELEGATING TO THE MAYOR, VICE MAYOR OR CITY MANAGER THE AUTHORITY TO EXECUTE AND DELIVER THE COMMERCIAL NOTE AND LOAN AGREEMENT, THE PAYMENT DIRECTION LETTER AND ALL OTHER AGREEMENTS RELATED THERETO; PROVIDING OTHER DETAILS WITH RESPECT THERETO; AND PROVIDING AN EFFECTIVE DATE. Patrick Kennedy explained that while this project is similar to Phase 1 of the gas line relocation, this phase will include a directional bore 125 feet under the bed of the river and require a budget of \$1.5 million along with a larger line of credit.

Motion by Commissioner Scholl, second by Commissioner West, to approve the first reading of Ordinance 17-05 as presented. Motion passed - all ayes.

**League of Cities Annual Conference Advertising.** *Quality Cities* is an annual special edition magazine distributed to all attendees at the conference. Crescent City has advertised with a half page ad the last two years. Commissioner Scholl suggested updating the ad this year with new pictures, more visible lettering and enlarging the ad to a full page.

**Diane Sykes, 304 Chestnut Street** suggested photos of the new gazebo at Eva Lyon Park, Dexter Beach and perhaps golf carts being used in the City.

Motion by Commissioner Scholl, second by Commissioner Hardy, to approve an updated full-page ad for \$625. Motion passed – all ayes.

**Summer Kick-Off at Harry Banks Park.** Diane Sykes, on behalf of the Concerned Citizens of South Putnam, announced their event will take place on Saturday, June 3, 2017, from 9 a.m. to 5 p.m. There will be a variety of games, music, a “Bounce House”, team kick-ball competition and food vendors.

Motion by Commissioner Scholl, second by Commissioner West, to approve the use of Harry Banks Park for their event, including food vendors. Motion passed – all ayes.

Patrick Kennedy pointed out that some playground areas will be closed for repair.

**Proposed Dog Park.** Diane Sykes presented a proposal for a 100 by 100 foot fenced dog park to be located at Fletcher Park. Mr. & Mrs. Spereno have offered to fund the initial set up along with waste collection stations and an agility course. Barbara Fisher, Diane Sykes and Pat Maden spoke in favor of the proposal. After discussion about location, on-going maintenance, expenses and liabilities, it was recommended to return with additional research gathered from other cities that have a facility. Also, it was requested that the proposed location at Fletcher Park be staked out for review and alternate locations be presented.

**Resolution 17-07** A RESOLUTION AUTHORIZING THE EXECUTION AND SUBMISSION OF A PUBLIC ASSISTANCE FUNDING AGREEMENT WITH THE F.E.M.A. TO OBTAIN REIMBURSEMENT OF EXPENSES RELATED TO EMERGENCY PROTECTIVE MEASURES (CATEGORY B DAMAGES) RESULTING FROM THE STORM EVENT KNOWN AS HURRICANE MATTHEW. Patrick Kennedy explained that a resolution is required to finalize requested F.E.M.A. reimbursement of City expenses in the amount of \$9,200.

Motion by Commissioner Hardy, second by Commissioner Scholl, to approve and accept Resolution 17-07 as presented. Motion passed - all ayes.

**Resolution 17-05** A RESOLUTION OF THE CITY COMMISSION FOR THE CITY OF CRESCENT CITY SUPPORTING HISTORIC PRESERVATION GRANT APPLICATION FOR AME UNION BETHEL CHURCH, A HISTORIC STRUCTURE RECOGNIZED FOR ITS LOCAL AND NATIONAL HISTORIC SIGNIFICANCE AS A RESULT OF ITS CONNECTION TO A. PHILIP RANDOLPH. Patrick Kennedy spoke of the historic significance linking A. Philip Randolph to the church. The church is currently seeking grant funding for repairs and renovation. The grant requires a 10% match of the estimated \$100,000 needed. This resolution will support their grant application.

**Angel Duke, 404 Lake Street** spoke about the interest generated last year for A. Philip Randolph Day in Crescent City which drew visitors from around the state. The church will add to the City's historical tourism and be a part of a trail that links Jacksonville, St. Augustine and Crescent City.

Motion by Commissioner Scholl, second by Commissioner West, to accept Resolution 17-05 as presented. Motion passed - all ayes.

**Resolution 17-06 Supporting Submission of a Technical Assistance Grant from the DEO in Collaboration with the University of Florida.** Patrick Kennedy explained that a professor with the University of Florida has extended the offer of assistance with DEO grant filing. This grant could be used for creating an economic development plan for the City. The deadline for submission will be in late June giving time to gather additional information for discussion at the June meeting.

**Police Chief's Report.** Chief Angelo Damiano announced he has received 10 applications for the 2 officer vacancies. He anticipates interviews to be concluded by the end of June. The pension benefit adjustments are still being researched.

Officer Carlos Durant received a commendation letter for his exemplary work resulting in an arrest in April.

The 2<sup>nd</sup> Annual Cops, Kids and Kayaks event will be held on Saturday, May 20<sup>th</sup>, from 10 a.m. until 1 p.m.

The security camera for Harry Banks Park arrived today and will be installed shortly. Changes to a current grant will be made to allow for the purchase of additional cameras and video cameras.

**Code Enforcement Report.** George (Skip) and Barbara Miller, 100 Lake Shore Drive, have requested a fine reduction from \$8,905.65 to \$1,000.00. The Code Enforcement Board recommends the reduction.

Code Enforcement Officer Michael Frank reported that the homeowners took over a year to come into compliance due to various health issues.

Maureen Cooper and Chris Peterson, both Code Enforcement Board Members, pointed out that the reported fine amount total was incorrect. Repeat offenses are calculated at \$50 per day plus administration costs of \$55.65 for a total of \$17,755.65. Also, they reported that over the years the homeowner showed no interest or effort in responding to the complaints.

Photos taken 5/10/2017 show grass currently knee high.

Motion by Commissioner Scholl, second by Commissioner West, to accept and approve the fine reduction to \$1,000 as recommended by the Code Enforcement Board with the provision that the property be in full compliance within 15 days. Roll call vote – Commissioner Banks, no; Commissioner Hardy, aye; Commissioner West, aye; Commissioner Scholl, aye; Mayor Peterson, aye. Motion passed by a vote of 4 to 1.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 8:15 p.m.

**APPROVED** this 8th day of June, 2017.

  
Brett W. Peterson, Mayor  
Patrick Kennedy, City Manager