



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

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Fire: (386) 698-1212
Gas Dept: (386) 698-1486
Water Dept: (386) 698-2525
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MINUTES

City Commission Regular Meeting

March 10, 2016 - 7:00 p.m.

Present. Mayor Joe Santa; Commissioner Harry Banks; Commissioner Barbara Scholl; Commissioner Marcus Hardy; Jay Asbury, Esq., City Attorney; and Patrick Kennedy, City Manager.
Commissioner Judy West absent.

The regular meeting of the City Commission was held March 10, 2016 at City Hall. A quorum being present, the meeting was called to order at 7:00 p.m. by Mayor Santa.

Approval of Minutes. Motion by Commissioner Banks, second by Commissioner Scholl, to approve the Minutes of the City Commission Meeting of February 11, 2016. Roll call vote – all ayes.

OLD BUSINESS

Eva Lyon Park Improvement Budget Estimate for Bidding. Patrick Kennedy presented an estimate for the Eva Lyon Park improvements and explained to the Commission and the audience that he had discussed with Mittauer & Associates (our consulting engineer on other projects) about the cost for the construction side of the Park improvements and had gone on line to get cost estimates for the equipment estimates. After discussion the Commission was all in accord to see what the County would contribute before making a final decision to put the project out for bids.

Community Center Working Group Presentation of Options for Community Center. Patrick presented a memorandum outlining three options developed with the Community Center Working Group for a possible Community Center that included cost estimates. The options were rehabilitation of the city-owned building at 105 Cypress Avenue, rehabilitation of the city-owned two story building at 301 Central Avenue or to demolish the city-owned building at 301 Central Avenue and construct a new community center at this site.

Marcia Marinello, President of the Multicultural Arts Guild, Inc. ("MAGI") reported that they would like to make the building at 105 Cypress an Art Center and could apply for a grant to rehabilitate the 105 Cypress Avenue site. She believes that because of Putnam County's status, there would be no match required for the grant; but they had a June 1st deadline to apply. The MAGI would also be willing to share the building as a community center but was not certain the grant would allow it. Michael Frank presented a financial plan for the Arts Center and a floor plan for the building if the Arts Center is approved.

Diane Sykes from the Community Center Group brought up the fact that the Community Center has been on the agenda for a lot longer than the Arts Center and it was agreed that the Community Center should have priority.

Motion was made by Commissioner Banks to table the decision until more information on the grants was available, second by Commissioner Scholl. Roll call vote - all ayes.

Change Order of EPA ASPAP Waterline Improvement Project. Patrick explained the first change order for the area between Summit Street and Old Hwy 17(Pine Street). Due to a dispute with the owner on the southwest corner of Junction Road and Summit Street, Mr. Kennedy proposed to move the 8 inch water main to the North side where there is existing waste water utilities and express 15 foot easement. The change in price is an estimated deduct of \$1,666.

The second change involves the work at the intersection of Lime Street and CR308. There was more asbestos containing pipe than was originally surmised and with the need of extra line to tie the water line to the high school and back to the new pipe at this location, it is estimated that the change order will be an increase of \$1762.

The total financial impact for both changes is \$96.00 increase.

Motion made by Commissioner Scholl to move forward with changes, second by Commissioner Banks. Roll call vote - all ayes.

NEW BUSINESS

Presentation of the FY2015 Audit- Moats & Associates. Mr. Ron Moats explained their responsibilities to the City as the City's auditor and presented a slide show of the City's Changes in Net Position. Mr. Moats noted that it was a qualified audit because an actuarial analysis as to the viability of the police and fire pension was not completed in 2015. However, the State of Florida is expected to conduct this analysis in 2016. Mr. Moats stated that the City is doing very well and has shown a steady increase for the past four years. Associate Dennis Carlson gave a slide presentation on the City's Revenue, Expenditures and Change in Fund Balance. Dennis explained that the Unassigned Fund Balance should be 15% to 20%, the City's is about 67%.

Proposed Expenses to Improve Dexter Beach. Patrick gave an estimate of \$3000.00 for a new sidewalk to make the picnic shelter accessible and \$1500.00 for beach sand to expand the beach area. FPL has already donated \$1000.00 to the City towards the sidewalk project... Commissioner Scholl moved that the City proceed with the improvements but not exceed the budgeted amount of \$4500.00, second by Commissioner Hardy. Roll call vote -all ayes.

Proclamation 16-03 – Problem Gambling Awareness Month Mayor Santa presented a proclamation that the City Of Crescent City will recognize March as ***Problem Gambling Awareness Month*** and urges the promotion of the statewide 24-hour Help Line, **888-ADMIT-IT** and make it readily available to all in need. Motion was made by Commissioner Banks, second by Commissioner Hardy to approve Proclamation 16-03 to make March 2016 Crescent City's Problem Gambling Awareness Month. Roll call vote – all ayes.

Monthly Police Report. Police Chief Robert Johnson reported 225 calls for service in February. There were 4 arrests, 2 affidavits 10 citations and 4 auto accidents. There were a total of 74 traffic stops down from 117 in January.

Monthly Code Enforcement Report. Code Enforcement Officer Michael Frank reported there were 25 active cases, 8 new and 12 closed. 36 liens and fines were TBA (*to be announced*). Codes Officer Frank showed before and after pictures of the property located at 913 N Summit St (Bank of America). It has been cleaned up and the owner promises to keep it that way. Codes Officer Frank brought to the City's attention - **Land Development Code Section 3.5.8** Fence Maintenance. Owners of the property where fences are constructed are required to maintain the fence and keep it in proper working order, and to ensure that it shall be aesthetically pleasing.

Codes Officer Frank also reiterated that the **CRESCENT CITY SPRING CLEAN UP 2016** was still ongoing with the same dates, times and pick up points.

Next Code Enforcement Board meeting: March 22, 2016, 5:30 at City Hall.

VISITOR AND CITIZEN COMMUNICATION.

Mary Garcia, Health Officer with Putnam County with greetings from the Surgeon General presented Crescent City with the Healthy Weight Community Champion of 2016 award. This was for the City's work on the Trail Project and the plans for the improvements to the courts at Eva Lyons Park.

Brett Peterson had questions on the progress on the bathrooms at Harry Banks Park, Patrick said the bathrooms are 60 to 70 % completed.

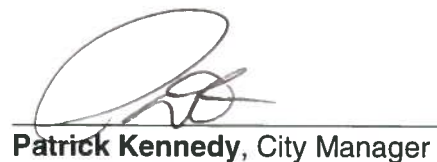
Jay Betts ask about his roof inspection and Patrick told him that the building inspector could ok it with pictures and did not have to climb on the roof.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 9:30 p.m.

APPROVED this 14th day of April, 2016.



Joseph A. Santa, Mayor



Patrick Kennedy, City Manager