



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

City Hall: (386) 698-2525
Police: (386) 698-1211
Fire: (386) 698-1212
Gas Dept: (386) 698-1486
Water Dept: (386) 698-2525
FAX: (386) 698-3467

MINUTES

City Commission Regular Meeting

December 8, 2016 - 7:00 p.m.

Present. Mayor Brett Peterson; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West and Patrick Kennedy, City Manager.

The regular meeting of the City Commission was held December 8, 2016 at City Hall. A quorum being present, the meeting was called to order at 7:00 p.m. by Mayor Brett Peterson.

Students of the Month. Cynthia Castelan-Barrera and Yahir Vergara were selected as the December Students of the Month from Middleton-Burney Elementary. Xonieya Hoover was selected as the Miller Middle School December Student of the Month.

Approval of Minutes. Motion by Commissioner Banks, second by Commissioner West, to approve the Minutes of the City Commission Meeting of November 14, 2016. Roll call vote – all ayes.

Motion by Commissioner Banks, second by Commissioner West, to approve the CRA Board Minutes of November 14, 2016. Roll call vote – all ayes.

NEW BUSINESS

Ordinance No. 16-03 – FIRST READING. AN ORDINANCE OF THE CITY OF CRESCENT CITY (CITY) AUTHORIZING A THREE YEAR EXTENSION TO THE LEASE AGREEMENT BETWEEN THE CITY OF CRESCENT CITY AND THE PUTNAM COUNTY BOARD OF COUNTY COMMISSIONERS (COUNTY), AND AMENDING THE AGREEMENT TO ESTABLISH THE LEASE PAYMENTS DURING THIS THREE YEAR PERIOD AND TO CLARIFYING THE SPACE THAT IS SUBJECT TO THE LEASE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Patrick Kennedy added that although the lease expired several months ago, a formal ordinance is required.

Kenny Downs, Chief Deputy Clerk spoke of the importance of having a convenient location for the citizens of South Putnam to conduct county business.

District 1 Commissioner Bill Pickens agreed to the importance of having a county presence in Crescent City and is pleased to announce that Supervisor of Elections Charles Overturf has offered the use of the back room in the county facility for non-profit and civic based meetings or functions. Arrangements will be made through the Clerk of Court with Darlene Cleeve. Details will be announced in the near future.

Charles Overturf spoke of the opportunity to give back to the community by offering the room for use.

Motion by Commissioner Banks, second by Commissioner West, to approve the First Reading of Ordinance 16-03 as presented. Roll call vote – all ayes.

Consideration of New Start Time for City Commission Meetings. Mayor Peterson initiated conversation on changing the start time for Commission meetings to 6 p.m. to allow more citizens to participate. After discussion and input from the audience and commissioners, it was decided to present a resolution changing the regular monthly meeting start time to 6 p.m. next month.

Resolution 16-11 Authorizing Application for USDA Police Vehicle Grant and City's 25% Match for Grant. Patrick Kennedy reported that two new police vehicles are being delivered in the next couple of weeks. Due to the age and condition of the current vehicles, additional cars are still needed. The USDA is offering an opportunity to apply for another 25% match grant to purchase two fully outfitted patrol vehicles. The cost to the City will be approximately \$17,500 and will be paid from the Better Place Plan Fund. If the cost exceeds the estimate, the Resolution will be presented for additional review.

Motion by Commissioner Scholl, second by Commissioner Hardy, to approve Resolution 16-11 as presented. Roll call vote – all ayes.

HVAC Estimate for City Hall – Work Proposed in Connection with New Roof. Patrick Kennedy reported that upon inspection of the City Hall roof by the architect, an examination of the current HVAC was made. Due to the age and inefficiency of the HVAC, it was suggested that a new system be considered at this time so the new roof could be designed around it rather than having to fix the roof at a later date. The initial estimate to replace the unit is \$28,272 which would be paid from the Better Place Plan Fund. This would be put out to bid and a cost comparison of new versus fees involved in moving the current unit will be presented. Also, Patrick Kennedy will investigate any possible FPL rebate offers.

Motion by Commissioner Scholl, second by Commissioner Banks, to move forward with the bid process for a new HVAC system. Roll call vote – all ayes.

Resolution 16-12 Budget Amendment for FY2017 to Include Balance of CDBG Project. Patrick Kennedy explained that this amendment is needed because the Stormwater CDBG project did not conclude until the current fiscal year.

Motion by Commissioner Scholl, second by Commissioner West, to approve Resolution 16-12 as presented. Roll call vote – all ayes.

Resolution 16-13 Budget Amendment for FY2016 to Reflect Full Cost of Park Bathroom Project. Patrick Kennedy pointed out that this amendment is needed to reflect expenses that were approved after the budget was adopted.

Motion by Commissioner Banks, second by Commissioner West, to approve Resolution 16-13 as presented. Roll call vote – all ayes.

Commissioner Banks expressed on-going concern with vandalism at the parks. Patrick Kennedy reported that Chief Damiano is continuing to explore camera options for the parks. Also, Patrick Kennedy has received grant paperwork for \$50,000 to continue improvements at Harry Banks Community Park that will include the softball and soccer fields and the basketball court. This grant will not require matching funds. An option to reduce vandalism at the park bathrooms might be electric timer locks as are used in Pomona Park.

Monthly Police Report – Chief Angelo Damiano. Chief Damiano thanked the City for the matching grant money to purchase two new vehicles. There are currently 6 vehicles in the fleet with 3 in excess of 100,000 miles. Approximately \$10,750 was spent this past fiscal year for repairs. The SUV has proven to be a good choice for law enforcement with increased storage, towing capacity and transportation.

There were 11 investigations in November with 7 closed and 3 arrests. 54 motor vehicle stops resulted in 16 tickets issued. A traffic monitor is being used to record speeds, times and density of vehicle traffic. There are between 7,000 and 9,000 vehicles passing through Crescent City weekly.

Chief Damiano is continuing to actively pursue applicants for the 2 officer vacancies.

Monthly Code Enforcement Report. Michael Frank reported that there currently are 33 active cases and 41 liens. In November 13 cases were opened and 11 cases were closed.

A fine reduction request for 800 Huntington Road, which was tabled last month awaiting additional information, was presented. The initial 2007 lien listed the owner as Edwin Martin and a second lien recorded in 2013 listed the owner as Lynne Powel. Both liens total \$62,200 and the Code Enforcement Board recommends a fine reduction to \$300. Charles Smith, a member of the current ownership group of Stella Lot, LLC, explained that they purchased the property two years ago at a tax sale and were unaware of the liens. Since their purchase they have boarded the property and contracted someone to mow.

Maureen Cooper from the Code Enforcement Board outlined the sequence of events on this property. She reported that the Stella Lot, LLC group took title December 5, 2013 at 11:31 a.m. The second lien was recorded on December 5, 2013 at approximately 10:28 a.m. On December 9, 2013 the property was considered in compliance as noted in the file but no release of lien was sought. No information is listed in the file regarding the actual out of pocket cost to the City.

Motion by Commissioner Scholl, second by Commissioner Banks, to reduce the lien on 800 Huntington Road to \$500. Roll call vote – Commissioner Hardy, aye; Commissioner Scholl, aye; Commissioner West, no; Commissioner Banks, aye; and Mayor Peterson, aye. Motion passed by a vote of 4 to 1.

A fine reduction request for 210 Palm Avenue was presented. The lien was recorded in 2010 and the current fine amount is \$57,225. The property came into compliance on 10/2/2015. The Code Enforcement Board recommends a fine reduction to \$1,000. The prospective buyer, Laurie Fisher, explained that the bank was aware of this lien since September and the sale is contingent on resolving this matter. Patrick Kennedy explained that this property has been abated 3 to 4 times at an estimated cost of \$200 per event.

Motion by Commissioner West, second by Commissioner Scholl, to reduce the lien on 210 Palm Avenue to \$1,000. Roll call vote – all ayes.

City Manager Updates. Patrick Kennedy announced that a workshop regarding the re-evaluation of the submitted stage extension and gazebo at Eva Lyon Park will be scheduled on Tuesday, December 20, at 5:30 p.m.

VISITOR AND CITIZEN COMMUNICATION.


Maryann Braddock, suggested considering a portable, self-contained stage for Eva Lyon Park as opposed to construction.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 9:30 p.m.

APPROVED this 12th day of January, 2017.



Brett W. Peterson, Mayor



Patrick Kennedy, City Manager