



# City of Crescent City

3 NORTH SUMMIT STREET  
CRESCENT CITY, FLORIDA 32112-2599

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## MINUTES

### City Commission Regular Meeting

November 14, 2016 - 7:00 p.m.

The meeting was opened by Mayor Santa who thanked the citizens and commissioners for all their help over the last 7 years. Patrick Kennedy presented Mayor Santa a plaque and key to the City in appreciation for his years of dedication and service.

**Present.** Joe Santa; Brett Peterson; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West and Patrick Kennedy, City Manager.

City Manager Patrick Kennedy presented the Oath of Office to Mayor Brett Peterson, Commissioner Harry Banks and Commissioner Marcus Hardy.

The regular meeting of the City Commission was held November 14, 2016 at City Hall. A quorum being present, the meeting was called to order at 7:10 p.m. by Mayor Brett Peterson.

**Approval of Minutes.** Motion by Commissioner West, second by Commissioner Scholl, to approve the Minutes of the City Commission Meeting of October 13, 2016. Roll call vote – all ayes.

### OLD BUSINESS

**Putnam Health & Fitness Center Request for Financial Support.** June Driver, Operations Manager of Putnam Health & Fitness Center presented an overview of the history of the Center. She then outlined current programs and a new Wellness Program in the planning stage. Ms. Driver spoke of the financial challenges faced in continuing programs to serve the South Putnam area and requested a donation.

Motion by Commissioner Scholl, second by Commissioner West, to approve a donation from the City and the Gas Department in the amount of \$250 each. Roll call vote – all ayes.

**Gazebo Design/Build Award.** Patrick Kennedy reported that only one response was received from Riverside Builders in the amount of \$78,645 for the design and construction of the Eva Lyon gazebo. Discussion on ideas to reduce the cost included the deletion of a full-size handicap accessible ramp in favor of a smaller ramp. Staff recommended a workshop be held to address the design and cost as soon as possible if the project is to be completed by April 1<sup>st</sup>.

Motion by Commissioner Banks, second by Commissioner Scholl, to accept the bid and proceed subject to the results of the workshop. Roll call vote – all ayes.

The workshop will be scheduled for Monday, November 21<sup>st</sup> at 5:30 p.m.

**Bid Proposals for Tennis Court at Eva Lyon Park.** Patrick Kennedy confirmed that no responses were received from the previous Invitation to Bid advertising. After additional attempts to direct contact possible contractors, two bids were submitted; one from Mike Wells, a concrete contractor and one from CTS Paving, an asphalt contractor. The bids are for the tennis court surface only but would include painting and striping for tennis and pickleball. Work would begin after the Lion's Christmas Festival on December 2<sup>nd</sup> and 3<sup>rd</sup>, and is expected to be completed by Christmas.

Motion by Commissioner Banks, second by Commissioner West, to approve the Mike Wells bid for Option A – a 4,000 psi, 4 inch concrete pad with welded reinforcement at a cost of \$38,850. Roll call vote – all ayes.

Patrick Kennedy reported that the warranty on the playground equipment was confirmed and references were checked. Swartz Associates has been given a notice to proceed with an anticipated start of work in December. Mr. Kennedy is still contacting electrical contractors in search of an affordable quote for the project. He hopes to have additional information for the next meeting.

**APR Gallery and Interactive Learning Center – Angel Duke.** Angel Duke, Executive Director of the A.Phillip Randolph Gallery & Interactive Learning Center of Crescent City gave an overview of the new center. All are invited to an orientation on the history of chess presented by Chess Master Steve Lampkin on Thursday, November 17<sup>th</sup> at 5:30 p.m. Many programs will be started in the coming months that will include all ages and backgrounds.

**Proclamation 16-08, National Hospice and Palliative Care Month - Haven Hospice.** Mayor Peterson read the proclamation designating November as *National Hospice and Palliative Care Month*. Crystal Knighten, Professional Liaison, Palatka office announced that on Friday, November 18<sup>th</sup> all are encouraged to wear purple in support of Hospice.

**Update on Hurricane Matthew damages and clean up.** Patrick Kennedy reported that the County's goal is to return to Crescent City prior to Thanksgiving for a second storm debris cleanup. The City sustained some damage to roofing on picnic shelters, gazebos and bathrooms. We are in contact with our insurance company to research a possible claim. We may seek FEMA assistance on our "Category B" expenses due to the storm. This includes cleaning up roads to make them passable and safe for our residents during the storm and within 72 hours after. Overtime hours and the need to hire a contractor to move oversized debris totaled approximately \$8,000.

A FEMA help center has been set up at the County Fairgrounds in East Palatka for individual concerns.

Michael Peacock, Intergovernmental Affairs Manager from FEMA spoke on his role as intermediary between FEMA, state, county and local offices. Regarding concerns that the county would not be able to remove the remaining storm debris within the time parameters for reimbursement and the City would be responsible for the expense of removal, he assured that Crescent City would not be overlooked and concerns would be documented.

**Monthly Police Report – Chief Angelo Damiano.** Chief Damiano introduced Senior Officer Carlos Duran and praised his great work as an Officer.

October continued to be a busy month with storm preparedness, responses and mitigation. There were 69 motor vehicle stops with 31 citations for a 60% traffic enforcement rate. An unlicensed driver was arrested for speeding thru town at 81 mph.

Chief Damiano reported that Senior Officer TJ Burger submitted his resignation making the CCPD down two officers. Applications are slowly coming in.

Two new police vehicles are due to arrive in the next 30 days. A grant for two additional vehicles will be applied for.

The Chief's Club, as a part of the Community Policing Program, will be presenting Pasta in the Park and a Movie after dark on Friday, November 18<sup>th</sup>.

**Diane Sykes, 304 Chestnut** asked for an update regarding cameras in the parks.

Chief Damiano is waiting for price quotes from the vendor. Currently there are no grant monies available for the purchase but the vendor has offered assistance in locating possible upcoming grants.

**Garbage Toter Systems Update – Marcus Hardy.** Commissioner Hardy reported that surveys received indicate a split opinion on a new toter system and requested that a Garbage Toter discussion be added to the workshop scheduled for Monday, November 21<sup>st</sup>. All were in favor.

**Monthly Code Enforcement Report.** Michael Frank reported that there currently are 35 active cases and 41 liens. In October 13 cases were opened, 8 cases closed, 14 courtesy notices issued, 1 notice of Violation/Hearing sent out and two pending abatements.

An abatement request for “mow & secure” was presented for 809 Randolph. The property has been abandoned and an owner has not been located. The Code Enforcement Board recommends that the property be mowed, securing the residence with plywood and clean debris around the house for an estimated cost of \$500.

Patrick Kennedy and Commissioner Banks expressed concern with altering any structure without a court order.

Motion by Commissioner Banks, second by Commissioner West, to mow the grass and revisit the case after an investigation to the cost of tearing down the structure with a court order. Roll call vote – all ayes.

A fine reduction to \$300 for 800 Huntington Road has been recommended by the Code Enforcement Board. The initial lien was from 2013 and questions arose whether the current owner was the owner of record at that time.

Motion by Commissioner Scholl, second by Commissioner West, to table until further information on the ownership and lien dates on the property can be determined. Roll call vote – all ayes.

Chris Peterson, 315 Chestnut Street asked how a property could be sold with a lien being unknown.

Commissioner Scholl responded that a private sale without title research could result in an unknown lien. Patrick Kennedy added that mistakes can also occur with a title search error.

Ashley Sheppard, 419 Florida Avenue suggested a fee schedule with a minimum amount based on the length of time the lien has been in force.

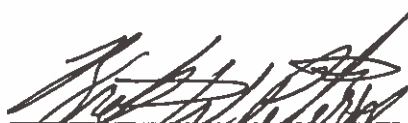
#### **VISITOR AND CITIZEN COMMUNICATION.**

Commissioner Banks requested that the high school be contacted with the idea of creating a civics class to inspire an interest in government. Patrick Kennedy responded that he has already contacted them and will inquire at the League of Cities to see if they have an established format.

Michael Frank, 83 Lake Shore Drive asked that copies of all Commission Meeting materials be available for review on-line prior to the meeting. Patrick Kennedy replied that materials are available for review in the office.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 9:30 p.m.

**APPROVED** this 8th day of December, 2016.

  
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Brett W. Peterson, Mayor

  
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Patrick Kennedy, City Manager