



City of Crescent City

3 NORTH SUMMIT STREET
CRESCENT CITY, FLORIDA 32112-2599

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MINUTES

City Commission Regular Meeting

October 13, 2016 - 7:00 p.m.

Present. Mayor Joe Santa; Commissioner Harry Banks; Commissioner Marcus Hardy; Commissioner Barbara Scholl; Commissioner Judy West and Patrick Kennedy, City Manager.

The regular meeting of the City Commission was held October 13, 2016 at City Hall. A quorum being present, the meeting was called to order at 7:00 p.m. by Mayor Joe Santa.

Approval of Minutes. Motion by Commissioner Scholl, second by Commissioner West, to approve the Minutes of the City Commission Meeting of September 8, 2016. Roll call vote – all ayes.

Motion by Commissioner Hardy, second by Commissioner West, to approve the Minutes of the Special Budget Meeting of September 15, 2016. Roll call vote – all ayes.

Eva Lyon Park – Playground Bid Results. Patrick Kennedy presented concept examples that were used to guide the bidders on style and equipment. Five bidders were under \$30,000 with the lowest being Swartz Associates from Naples, FL at \$26,942. Warranty information was not included in the quotes.

Motion by Commissioner Scholl, second by Commissioner West, to approve the Swartz Associates contract for the Eva Lyon Park Playground subject to satisfactory warranty. Roll call vote – all ayes.

Eva Lyon Park – Tennis Court Bid Results. Patrick Kennedy reported that no bids were received for the tennis court. He will direct contact a few contractors rather than re-advertising the project.

Eva Lyon Park – Electrical Bid Results. Patrick Kennedy is in receipt of one bid in the amount of \$63,000. He believes that the scope of the project was misunderstood and will pursue clarification of the bid received. If the quoted bid is correct, he will direct contact a few contractors for comparison pricing. If all are in a similar cost range the scope of the electrical project will need to be revisited. If a workable proposal is received by November, the goal will be to complete the project by the Catfish Festival in early April.

Also, the Gazebo bids are due on October 27th. Participants at the pre-bid meeting suggested that if a contract was awarded in November, work could be completed by April.

1st Public Hearing – 2016 Small Cities Development Block Grant (CDBG). Fred Fox of Fred Fox Enterprises began the presentation by explaining the upcoming CDBG grant application cycle. The target date for project selection will be early December with application in January.

Mr. Fox outlined the four basic CDBG Program categories of Housing Rehabilitation, Commercial Revitalization, Neighborhood Revitalization and Economic Development. He pointed out that only one category could be applied for in this grant cycle.

Commissioner Scholl reported that currently there is a business interest in the Tangerine Cove property that might qualify for the Economic Development category. Fred Fox explained that the process would take approximately 10 months to get started if the property needed water and sewer. Also, any business applicant must create one new full time, long term job for each \$34,999 in grant funds requested.

Brett Peterson, 315 Chestnut Street supports a new business at the Tangerine Cove property but understands that most businesses cannot wait for 10 months to begin in order to take advantage of a possible CDBG Grant opportunity.

Mr. Fox also pointed out that any project will require a match of \$25,000. To maximize points toward a CDBG Grant, an option would be to hire an engineer to design and present biddable plans that would be shovel ready. The approximate cost would be \$70,000 and would not be reimbursable.

After discussing ideas presented by the City Manager and Citizens Advisory Task Force (CATF) members, a recommendation was made to submit a CDBG application for Neighborhood Revitalization, specifically road and drainage improvements and paving for Bay Street and Clemmons Lane.

Motion by Commissioner Scholl, second by Commissioner Banks, to approve and accept the CATF recommendation and authorize staff to prepare a CDBG application for Neighborhood Revitalization. Roll call vote – all ayes.

Fair Housing Workshop. At this time Fred Fox conducted a power point presentation outlining the Fair Housing Act which prohibits discrimination and intimidation due to race, color, religion, national origin, sex, familial status or disability. He also outlined the process to report a violation.

Resolution 16-10 Budget Amendments to Reflect Eva Lyon Park Improvements, Police Vehicle Purchase, Stormwater Repair and Enhancement Project for Crescent Lake, Walnut Street Paving Project, Harry Banks Community Park Improvements and Re-Roof of City Hall. Patrick Kennedy explained that the grant amendments are reflecting the grant revenue sources and expenditures going through the General Fund under the “grants” line. The City is required to pay for submitted expenses and then be reimbursed by the funding agency. Better Place Plan Fund reflects the purchase of two police vehicles with a 75% USDA Grant and the remaining 25% as a City expense. Eva Lyon Park and Harry Banks Community Park improvements are also included.

Motion by Commissioner Scholl, second by Commissioner West , to approve and accept Resolution 16-10 as presented. Roll call vote – all ayes.

United Way of Putnam County. Blythe Byrd, Executive Director, gave a presentation on the goals and programs of the United Way and member agencies in Putnam County. She also pointed out that all funds raised in the county specifically fund programs in the county. Donations can be specified for an individual member agency or to their general fund.

Motion by Commissioner Hardy, second by Commissioner Scholl, to make a donation of \$300 designated to the South Putnam Christian Service Center. Roll call vote – all ayes.

Trunk or Treat. Tasha Newbold explained that the annual Trunk or Treat will be in its' 8th year and was started to allow a safe and enjoyable holiday tradition for local children. The number of children participating has substantially grown and necessitates additional funding donations.

Motion by Commissioner Scholl, second by Commissioner West, to donate \$100 to the Trunk or Treat event. Roll call vote – all ayes.

Lions Club Christmas in the Park. Bruce McCorkle, President of the Crescent City Lions Club, requested a two day park use permit for their 3rd Annual Christmas in the Park on Friday, December 2nd and Saturday, December 3rd.

Motion by Commissioner Scholl, second by Commissioner Banks, to approve the two day park permit. Roll call vote – all ayes.

Boathouse Permit – John Tatum. Patrick Kennedy reviewed the Code which requires any dock or boathouse facility in excess of 1,000 square feet to be presented to the City Commission for approval. John Tatum, 700 N. Lake Street, presented his plan blueprint showing an 80 foot dock with a 44 x 33 foot covered boathouse centered on his property.

Motion by Commissioner Banks, second by Commissioner West, to approve the dock and boathouse as presented subject to applicable permits. Roll call vote – all ayes.

Proclamation 16-07 Atlantic Coast Young Marines National Red Ribbon Week. Mayor Santa presented Proclamation 16-07 making October 23 through October 31, 2016 Red Ribbon Week and urged all citizens to join the Atlantic Coast Young Marines in encouraging a drug-free environment.

Motion by Commissioner Banks, second by Commissioner West, to approve and accept Proclamation 16-07. Roll call vote – all ayes.

Mayor's Comments. At this time Mayor Santa spoke of a few individuals damaging and vandalizing our parks throughout the city. Hardworking and dedicated people are trying to make a difference by maintaining and improving what we have in our City while others are showing absolutely no respect for the time, effort and money involved.

It is appalling to see the damage at the new restroom constructed at Harry Banks Park. \$45,000 was spent and in two weeks there was major damage done. Much effort and funding is needed to provide these amenities and then they get destroyed. This is unacceptable and a solution must be found. Possibly a reward system leading to the arrest and conviction of these perpetrators could be instituted.

All parks are closed at sundown. Commissioner Banks suggested that the first step should be a stronger enforcement of the curfew.

Diane Sykes, 304 Chestnut pointed out that there are several young men playing soccer after dark and are not causing any trouble and she would hate to discourage anyone from using the park.

Commissioner Hardy presented an idea for a volunteer park marshall to assist with monitoring the parks.

Jary Hardy feels that all parks should have consistent hours that will be enforced regardless of the activity.

Patrick Kennedy suggested that the use of a park permit could allow the parks to be used later for specific events.

Monthly Police Report – Chief Angelo Damiano. Chief Damiano agreed that the park destruction and vandalism is a primary concern and the police are currently working on a camera project for all the parks in addition to encouraging citizens to call when they see trouble.

A new officer, Chad Ward, has been hired to fill the vacancy left by Officer Thomas.

Chief Damiano praised the dedication, hard work and responsiveness of the Department of Public Works and Fire Department during and after Hurricane Matthew.

The overall Crescent City crime rate is below the 5 year index. There were some serious crimes recently that resulted in 3 people convicted and another arrested.

Halloween trick or treating will be on Monday, October 31st from 5:00 p.m. until 9:00 p.m. Trunk or treat will be from 6:00 p.m. until 8:00 p.m. in the Winn Dixie parking lot.

There were 176 motor vehicle stops with 1 in 3 issued a citation and 1 in 3 given a written warning. This is a 71% traffic enforcement rate.

Monthly Code Enforcement Report. Michael Frank reported that there currently are 30 active cases and 41 liens. In September 14 cases were opened, 15 cases closed, 14 courtesy notices issued, 2 notices of Violation/Hearing sent out and two pending abatements.

VISITOR AND CITIZEN COMMUNICATION.

Commissioner Scholl reported that Triton Century 21 has won a national award and will host US Women's Soccer stars Christen Press & Meghan Klingenberg at a rally on October 25th at the CC High School.


Gerald Watson, 404 N. Lake announced that Boyz II Men has secured a new location at 350 S. Summit Street and invited all to an upcoming open house and ribbon cutting ceremony.

There being no further business and no other visitor or citizen communication, the meeting was adjourned at 10:15 p.m.

APPROVED this 14th day of November, 2016.



Mayor



Patrick Kennedy, City Manager